



On-Line Banking Department Only		New
Keyed _____ / /		Change
Verified _____ / /		Delete

**ON-LINE BANKING – SMALL BIZ
BILL PAY ENROLLMENT FORM (6)**

CUSTOMER INFORMATION

CLIENT NUMBER: _____ **DATE:** _____

Company Name: _____

Enroll in Business Bill Pay Yes No \$5.75/month up to 15 bill pays/month, then \$0.50 per bill.

Primary Bill Pay Account Number for Bill Payments and Fees: _____

- Bill Payment Accounts:
- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

EMPLOYEE (USER) INFORMATION

The following employees should be granted bill payment access from the above accounts (One Senior Administrator of each company has bill payment access by default):

Name: _____ OLB User ID: _____

Security Question (required): _____

Security Answer (required): _____

Name: _____ OLB User ID: _____

Security Question (required): _____

Security Answer (required): _____

Name: _____ OLB User ID: _____

Security Question (required): _____

Security Answer (required): _____

Name: _____ OLB User ID: _____

Security Question (required): _____

Security Answer (required): _____

Return completed forms to: Mid Penn Bank, Operations Center – OLB, 894 North River Road, Halifax PA 17032



Company Name: _____

AUTHORIZED SIGNATURE(S)

******Must attach a copy of the Company's most recent RESOLUTION when submitting form******

Authorized Signature (*Per Resolution*) Printed Name Date

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BANK USE ONLY:

CLIENT – FUND TRANSFER OPTIONS

Inquiry: **YES** (*default*)
Interface: MPB SB Easy Pay

Default: **NO**

ACCOUNT – FUND TRANSFER OPTIONS

Bill Payment: **YES**

EMPLOYEES – FUND TRANSFER OPTIONS

FIRST EMPLOYEE ENROLLED MUST BE A SENIOR ADMIN

Inquiry: **YES** (*default*)

EMPLOYEE ACCOUNTS – FUND TRANSFER OPTIONS

Bill Payment: **YES**

CALLER

Security Question
Security Answer

Interface: MPB SB Easy Pay
Usercode: *BIZusercode*
pcwebpay
Funds Transfer and Pilot Option: **NO** (*default*)

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